

Steve Sisolak
Governor



Richard Whitley, MS
Director

**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.





Lisa Sherych
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: November 15, 2022

TO: ALL SAPTA FUNDED AGENCIES

FROM: Tracy Palmer, Health Program Manager 2 
Stephanie Cook, Health Program Manager - Treatment 

RE: OPEN BEDS COMPLIANCE

This memo serves as official notification to all providers that the Bureau of Behavioral Health Wellness and Prevention (BBHWP) will resume the enforcement of checking for OpenBeds compliance on a monthly basis. The policy states that the Bureau requires its funded substance use treatment providers to report within one day when any level of service to admit individuals to the program reaches 90% capacity or greater¹. Therefore, to report capacity accurately **daily**, real-time updates to the OpenBeds reporting system are **required**.

It is important that this data be maintained so referrals are accurately occurring within the system to ensure individuals are getting the care that they need when access to care is a challenge in the State of Nevada. Furthermore, treatment providers should ensure procedures are in place and appropriate staff assignments are made so capacity reporting and referral processing is routinely reported and reviewed. Technical assistance on these requirements can be obtained by contacting the Bureau. Additionally, if you require training on the platform, our OpenBeds coordinator, Miranda Branson can be contacted directly at mirandabranson@unr.edu.

Reporting to OpenBeds is directly tied to your funding and any non-compliance may result in your monthly RFRs being held for payment. Monthly compliance checks will be done in coordination with the OpenBeds team prior to processing the RFR. As needed, technical assistance will be provided.

If you have questions or concerns, please contact Denys Williams d.williams@health.nv.gov

¹ Division of Public and Behavioral Health Wellness and Prevention Capacity Management and Wait List Policy v. 1 Effective Date 2017-11-01